

## Vacation Request

I understand that I am granted one tuition-free week each calendar year (January-December), which will not carry over to the next year. I also understand that my child must be absent for the entire week. I am requesting to take my tuition-free week on the dates of \_\_\_\_\_ through \_\_\_\_\_.

Child's Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Thank You,

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

